

Delaware



*Department of
Education*

Opportunity Funding for Mental Health Services

For more information and to submit applications:

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Funding Period: Fiscal Year 2020

**Delaware Department of Education
Opportunity Funding Form
2019-2020 School Year**

Opportunity Funding
Directed funds for mental health services

Application deadline: Friday, Aug. 9, 2019

Purpose: The Opportunity Funding directed to mental health services provides \$5.0 million in FY20, \$2.5 million in HB 225 (Annual Appropriations Act) and \$2.5 million authorized in HB 226 (One-Time Supplemental). With a total supplemental amount of \$7.5 million over three years, the total amount will be \$15 million *contingent on future appropriations*.

It shall be apportioned to schools which qualify for a Reading Interventionist under the Student Success Block Grant as detailed in House Bill 225 (the FY20 operating budget).

This funding shall be used by school districts and charter schools for *mental health services* in the form of school counselors, school social workers or licensed clinical social workers, school psychologists, and/or for additional reading supports for grades K-5. Services may include the employment of staff, where such funding may be used to cover 100 percent of personnel costs on a 10 to 12-month basis and/or contracted services.

This funding is allocated separately from the directed funds for English learners and low-income students.

Allocation Method: Amounts vary per school and that amount is indicated below. Each LEA has already received the first half of the funding; the second amount will be released upon receipt and approval of this application.

DISTRICT/CHARTER NAME:	Milford School District Ross (Lulu M.) Elementary School
ADDRESS:	906 Lakeview Avenue Milford, DE 19963
CONTACT NAME:	Sara Croce
CONTACT PHONE:	302-422-1609
CONTACT EMAIL:	scroce@msd.k12.de.us
ALLOCATION AMOUNT:	\$155,364

Overall summary

1. What will you do to offer mental health supports specifically to low-income and English language learners?

Milford School District intends to use the mental health opportunity funds to support an additional certified school counselor at Ross Elementary. This position will collaborate with the current staff to better support the mental health needs of low-income and EL students. The counselor will also work with the Student and Family Interventionist to review cases and assist families with resources throughout the community. The counselor will meet with students to provide counseling individually and in groups for trauma to include but not be limited to, divorce support, grief, abuse, emotional trauma, and drug exposure.

2. How will the funding also assist students not in those two subgroups?

By having an additional staff member who is focused on low-income and EL students, the remaining counselor and Interventionist can support students and families who may not meet those classifications but still require additional mental health or community resource supports. Reducing the caseload for these staff members will allow them to have outreach to more students on an on-going basis.

3. What kind of specialist are you hiring (school counselor, school social worker, licensed clinical social worker or school psychologist)?

We intend to hire an additional School Counselor who has experience with social work and similar services.

4. Are you using this money for additional reading supports in addition to mental health services? If so, what types of services will be provided?

Yes, any funds remaining after hiring the School Counselor will be utilized to provide additional reading support for identified tier 3 students. This will be in the form of push-in and pull-out models for all grade levels targeting low income and EL students.

5. Is this money is being used to contract services?

YES NO

6. Please provide a copy of your expenditure plan.

Assurances and signatures:

As the chief school officer of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I am also authorized to obligate the district or charter school to conduct any activity approved under this form in accordance with all applicable state requirements, including statutory and regulatory requirements, and program specific requirements. The information contained in it is true and correct to the best of my knowledge and belief. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

- 1. I understand that this funding may not be used to supplant otherwise available funding.
- 2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

Chief School Officer (printed name): Kevin Dickerson, Ed.D.

Signature: _____ Date: 8/6/19

As the business manager of the district or school, including the indicated school, I am authorized to submit for the funds identified in this form. I have read this form and reviewed the financial information contained in this form. The information contained in this form is true and correct to the best of my knowledge and belief. I have reviewed and approve the submission of the budgetary information for this form. By submitting this form, I acknowledge that I understand and agree to abide by all applicable requirements. I further agree that

- 1. I understand that this funding may not be used to supplant otherwise available funding.
- 2. I understand that our district shall be authorized to assess a local match to provide for the local contribution of personnel costs associated with this appropriation (districts only).

Business manager (printed name): Sara Croce

Signature: _____ Date: 8/6/19

By signing this form, I am approving the plan submitted by the district or charter.

Secretary of Education/Designee (printed name): _____

Signature: _____ Date: _____



State of Delaware Department of Education State Funds Budget Form

State Subgrant: Mental Health Opportunity Grant Project Start Date: 7/1/2019
 Project Title: Mental Health Opportunity Grant
 LEA/Agency: Millford School District- Lulu M. Ross Elementary Project End Date: 6/30/2020

Expense Types and Account Codes: Salaries (5100) and Other Employee Costs (5120)						
Employee Name	Title	FTE Percentage		State Funds Requested	Matching Funds	Total Funds
PROFESSIONAL:						
1.0 FTE - School Counselor 100% funded by Grant funds				\$	\$	\$
				\$54,006.00		\$54,006.00
(FBO) 1.0 FTE Reading Support				\$42,000.00		\$42,000.00
Professional Subtotal				\$96,006.00		\$96,006.00
SUBSTITUTES:						
Substitutes Subtotal				\$	\$	\$
SUPPORT STAFF:						
Support Staff Subtotal				\$	\$	\$
STUDENTS:						
Students Subtotal				\$	\$	\$
SALARY TOTAL:				\$96,006.00		\$96,006.00
OTHER EMPLOYEE COSTS:						
FICA		6.20%		\$5,952.37	\$	\$5,952.37
Medicare		1.45%		\$1,392.09		\$1,392.09
Pension		23.15%		\$22,225.39		\$22,225.39
Workman's Comp		1.55%		\$1,488.09		\$1,488.09
Unemployment Insurance		0.11%		\$105.61		\$105.61
		32.46%				
Health Insurance/Other Non-taxed Benefits				\$28,194.45		\$28,194.45
OEC TOTAL:				\$59,358.00		\$59,358.00
SALARY AND OEC TOTAL:				\$155,364.00		\$155,364.00

Expense Types and Account Codes: Travel (5400)					
Destination	Purpose	# of Travelers	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL TRAVEL COSTS					

Expense Types and Account Codes: Contractual Services (5500)					
Vendor Name	Service Provided		State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL CONTRACTUAL SERVICES COSTS					

Expense Types and Account Codes: Supplies and Materials (5600)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL SUPPLIES AND MATERIALS COSTS					

Expense Types and Account Codes: Capital Outlay (5700)					
Item Description	Quantity	Unit Price	State Funds Requested	Matching Funds	Total Funds
			\$	\$	\$
TOTAL SUPPLIES AND MATERIALS COSTS					

GRAND TOTAL			State Funds Requested	Matching Funds	Total Funds
			\$155,364.00		\$155,364.00



**STATE OF DELAWARE
DEPARTMENT OF EDUCATION**

BUDGET SUMMARY OF STATE FUNDS

LEA/Agency Name:

Milford School District- Lulu M. Ross Elementary

State Subgrant Title:

Mental Health Opportunity Grant

Project Title:

Mental Health Opportunity Grant

<i>Account Code</i>	<i>5100</i>	<i>5120</i>	<i>5400</i>	<i>5500</i>	<i>5600</i>	<i>5700</i>	<i>Total</i>
<i>Account Code Name</i>	Salaries	OEC's	Travel	Contracted Services	Supplies & Materials	Capital Outlay	<i>Budget</i>
<i>Total Budget</i>	\$96,006.00	\$59,358.00					\$155,364.00

Completed By:

Cindy McKenzie

Date: 8/6/19

Chief Financial Officer or Business Manager:

[Signature]

Date: 8/6/19